Tool. Semi Structured Interview (Government Institutions, Regional level)

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| **Institution / Department:** |  |
| **Address:** |  |
| **Name of the interviewed:** |  |
| **Title:** |  |
| **E-mail:** |  |
| **Phone number/s:** |  |
| **Date** |  |
| **Place:** |  |

## Aim:

We are conducting an analysis of economic opportunities for unemployed people in the regions where Ukrainian Red Cross, in partnership with Spanish Red Cross, is working.

Your personal information will not be shared outside of the organisation, and you do not need to respond to any question that you are uncomfortable with.

## Duration:

The interview will last between 1 – 1.5 hours

## Introduction:

* Introduction of the meeting participants and circulate the list of participants (if required)
* Introduction of the RC team

GENERAL INFORMATION (when relevant)

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| Which is the mission of the institution? |
| Which group(s) do you mainly address in your actions (returnees, IDPs, PWDs, veterans, etc.)? |
| Which type of support gives your institution to facilitate access to employment and entrepreneurship? |

MARKET ASSESSMENT

Market Opportunities and Development plans

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| Prior to the crisis, which economic sectors were most active and profitable in the region? |
| Which economic sectors are currently most active and profitable in the region? |
| According to you, which are the economic opportunities (employment or income generating activities) in the region? |
| What sectors does your institution see as key to economic recovery and development? |
| Are there any ongoing or planned program/project, implemented by your institution, to support economic recovery in the region? If so, specify:   * What kind of project/activity? * Where (district, region)? * Duration |
| Are there any ongoing or planned program/project, implemented by your institution, to support employment end self-employment for youth in the region? If so, specify:   * Where (district, region)? * What kind of employment/income generating activities are supporting? * Do the project include vocational training? * Duration |
| Are there any ongoing or planned program/project, implemented by other stakeholders (government institutions, NGOs, UN agencies, private sector), to support economic recovery in the region? If so, specify:   * Who is implementing it? * In which sector (type of project/activity))? * Where (district, region)? |
| Is there any large national or multinational company that is planning to move or have moved to the region? If so, which one is it? |
| Do you have any "Local/Regional Development Plan”, or similar available to share with us? |

Target groups: Internal Displaced People (IDPs) and People with Disabilities (PWD)

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| In these days, which are the main livelihoods activities or income generating activities carried out by target groups in the region?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.* |
| According to you, which are the most suitable economic opportunities (employment and/or income generating activities) for target groups in the region?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.* |
| Which are the main barriers target groups face to find a job or to develop profitable income generating activities?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.*  *Include aspects such as skill, cultural barriers, access to physical or natural resources, availability -time-, household duties etc.* |
| What skills/competencies do target groups need to strengthen to develop a profitable income generating activities or to find employment?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.* |
| Do you know any Vocational Training Centres/Institutions that could facilitate these skills in the region?  If so, could you tell us the name, type of training and/or where they are located? |
| Which are the barriers of target groups to attend these vocational training centres/institutions?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.* |

Conclusions and recommendations

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| What recommendations would you give us for the economic inclusion of unemployed target groups in the region?  *Ask and record the information for each target group (disaggregated by gender and age, if possible) separately.* |
| What recommendations would you give us for self-employed micro-entrepreneurs who already have income-generating activities and have been affected by the multifaced crises? |
| Which role should URCS take to support your institution for the socioeconomic inclusion of target groups in the region? |

## Closure

* Is there any other key person that you would recommend us interviewing?
* Expression of gratitude
* Repeat how the results will be used
* Make sure requested documents are collected for desk review.