

lIVELIHOOD PROJECT

FINAL report

Date 2023

Branch

## LIVELIHOODS PROJECT FINAL REPORT

##

## Project summary

Project name:

Branch:

Donor:

###  Reporting period

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: | dd/mm/year | To: | dd/mm/year | Months: | Xx months  |

### Intervention area(s) / Location(s)

*City or cities in which the project is proposed to be implemented.*

Write here

### Summary description of the project

*Include a concise overview of the project's progress and achievements, project goals achieved so far, notable milestones, key activities completed and budget expenditure.*

Write here

### Changes in the context/needs that affected the intervention

*• Outline changes influencing the pertinence of the intervention: shifts in target group priorities/situations, alterations in local policies, cessation of the intended causes to be influenced, etc.*

*• Elaborate on contextual changes influencing the implementation of the intervention.*

Write here

### Modifications/ adjustments

*Explain changes that are proposed to be introduced/have been introduced in the design or action plan of the intervention, justifying said changes based on the changes identified.*

Write here

### Target population

*Profiles and situation of the participants during (monitoring) or at the time of closure of the intervention (final), aspects of vulnerability, risk, inequity, protection, capacities, etc.*

Write here

#### Number of persons supported, disaggregated by gender and age

*Update with respect to the data presented in the formulation and explain possible deviations*

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total- persons supported | Women | Men |
| Total | 000 | 000 | 000 |
| 16-24 y.o. | 000 | 000 | 000 |
| 25-34 y.o. | 000 | 000 | 000 |
| 35-54 y.o. | 000 | 000 | 000 |
| 55-64 y.o. | 000 | 000 | 000 |
| ≥ 65 y.o. | 000 | 000 | 000 |

Write here deviations

### Key stakeholders

*Provide an overview of the key stakeholders, both public and private, major agreements reached, and their involvement.*

Write here

## Methodology and logic of intervention

### Objectives & results

|  |
| --- |
| GoalPromote the economic and social integration of Ukrainian displaced persons living in Poland. |

|  |
| --- |
| OutcomeIncrease the employability (employment and self-employment) of the Ukrainian displaced communities living in the districts of Łódzkie, Małopolskie, Mazowieckie, Podkarpackie, Pomorskie and Świętokrzyskie through customized interventions that respond to their specific situation, condition and needs. |
| Expected Indicators# BENEFICIARIES participating in the PCK Employment project | Level of achievement000 BENEFICIARIES have participated in the PCK Employment project |

|  |
| --- |
| Expected results  |
| Result 1: Capacity building of PCK branches implementing the Employment project. |
| Expected IndicatorsR1.I.1. # of PCK personnel (staff and volunteers) receiving information and training on the PCK Employment project | Level of achievementR1.I.1. 000 PCK personnel (staff and volunteers) that have received information and training on the PCK Employment project |
| R1.I.2. # PCK personnel (staff and volunteers) receiving information and support for the design, implementation, monitoring and evaluation of Employment programming | R1.I.2. 000 PCK personnel (staff and volunteers) that have received |
| R1.I.3. # of supporting tools for the design, implementation, monitoring and evaluation of Employment programming that are developed, adapted or translated | R1.I.3. 000 supporting tools for the design, implementation, monitoring and evaluation of Employment programming that are developed, adapted or translated |
| Result 2: Improve the employability of the population displaced from Ukraine to Poland to access the Polish labor market [by providing them with information on the local labor market, support for CV writing/translation, individual labor counselling and employment-related education opportunities for adults, including training courses for upgrading skills]. |
| Expected IndicatorsR2.I.1. # participants attending Group Information Sessions on Local Labor Market. | Level of achievementR2.I.1. 000 participants attended Group Information Sessions on Local Labor Market. |
| R2.I.2. # participants receiving support on CV writing/translation | R2.I.2. 000 participants received support on CV writing/translation |
| R2.I.3. # participants receiving individual labor counselling | R2.I.3. 000 participants received individual labor counselling |
| R2.I.4. # participants who receive follow up calls/interviews | R2.I.4. 000 participants received follow up calls/interviews |
| R2.I.5. # participants trained in basic skills | R2.I.5. 000 participants trained in basic skills |
| R2.I.6. # participants trained in transversal/technical skills | R2.I.6. 000 participants trained in transversal/technical skills |
| R2.I.7. # participants trained in new technologies | R2.I.7. 000 participants trained in new technologies |
| R2.I.8 # participants trained in professional skills | R2.I.8. 000 participants trained in professional skills |
| R2.I.9 # participants trained in language skills | R2.I.9. 000 participants trained in language skills |
| R2.I.10. # hours of translation of document dedicated to participants | R2.I.10. 000 hours of translation of document dedicated to participants |
| R2.I.11. # hours of individual legal counselling provided to participants | R2.I.11. 000 hours of individual legal counselling provided to participants |
| R2.I.12. # hours of individual PSS support provided to participants | R2.I.12. 000 hours of individual PSS support provided to participants |
| R2.I.13. # participants sent to job interviews | R2.I.13. 000 participants sent to job interviews |
| R2.I.14. # persons who has started a self-employment | R2.I.14. 000 persons who has started a self-employment |
| R2.I.15. # persons who has found a paid job | R2.I.15. 000 persons who has found a paid job |
| R2.I.16. # persons engaged as a volunteer in any organization | R2.I.16. 000 persons engaged as a volunteer in any organization |

|  |
| --- |
| Indicators that haven’t been achieved |
| **Not achieved indicator**  | **Explanation** |
| R0.0 write here | Write here |
| R0.0 write here | Write here |
| R0.0 write here | Write here |

### Matrix summary

|  |  |  |  |
| --- | --- | --- | --- |
| **INDICATORS** | **TARGET** | **ACHIEVED** | **DEVIATION** |
| **OUTCOME** |
| Number of BENEFICIARIES participating in the PCK Employment project | 000 | 000 | 00,00% |
| **RESULT 1** |
| Number of PCK personnel (staff and volunteers) receiving information and training on the PCK Employment project | 000 | 000 | 00,00% |
| Number of PCK personnel (staff and volunteers) receiving information and support for the design, implementation, monitoring and evaluation of Employment programming | 000 | 000 | 00,00% |
| Number of supporting tools for the design, implementation, monitoring and evaluation of Employment programming that are developed, adapted or translated | 000 | 000 | 00,00% |
| **RESULT 2** |
| Number of participants attending Group Information Sessions on Local Labor Market | 000 | 000 | 00,00% |
| Number of participants receiving support on CV writing/translation | 000 | 000 | 00,00% |
| Number of participants receiving individual labor counselling | 000 | 000 | 00,00% |
| Number of participants who receive follow up calls/interviews | 000 | 000 | 00,00% |
| Number of participants trained in basic skills | 000 | 000 | 00,00% |
| Number of participants trained in transversal/technical skills | 000 | 000 | 00,00% |
| Number of participants trained in new technologies | 000 | 000 | 00,00% |
| Number of participants trained in professional skills | 000 | 000 | 00,00% |
| Number of participants trained in language skills | 000 | 000 | 00,00% |
| Number of hours of translation of document dedicated to participants | 000 | 000 | 00,00% |
| Number of hours of individual legal counselling provided to participants | 000 | 000 | 00,00% |
| Number of hours of individual PSS support provided to participants | 000 | 000 | 00,00% |
| Number of participants sent to job interviews |  | 000 |  |
| Number of persons who has started a self-employment |  | 000 |  |
| Number of persons who has found a paid job |  | 000 |  |
| Number of persons engaged as a volunteer in any organization |  | 000 |  |

### Activities

|  |
| --- |
| A.1. Creation and distribution of information, education and communication materials (IEC) with relevant information for jobseekers at local level |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures attach picture of the materials |
| A.2. Group information sessions about labor market. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.3. Individual career counseling / vocational guidance (initial interview, definition of professional goals and design of a customized career action plan).  |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.4. Support on CV writing, translation or edition. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.5. Group training and/or workshops on basic and transversal skills for employment. |
|  **In house** [ ]  **Outsourced** [ ] If outsourced, please indicate the VET Center or training institution: write here |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.6. Provision of new technologies training/activities. |
|  In house [ ]  Outsourced [ ] If outsourced, please indicate the VET Center or training institution: write here |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.7. Provision of language courses (Polish). |
|  In house [ ]  Outsourced [ ] If outsourced, please indicate the VET Center or training institution: write here |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.8. Provision of language courses (English). |
|  In house [ ]  Outsourced [ ] If outsourced, please indicate the VET Center or training institution: write here |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.9. Provision of Legal Advice services. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.10. Provision of Psychosocial (PSS) Support services. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.11. Provision of document sworn translation services. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.12. Provision of recognition of qualifications and/or certifications services. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |

Vocational and Education Training (VET) services

|  |
| --- |
| A.13. Referral of participants to VET centers. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.14. Development and delivery of VET by PCK Branches. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants in the reporting period

|  |  |  |  |
| --- | --- | --- | --- |
| Age group | Total | Women | Men |
| (1) | (2) | (3) | (1) | (2) | (3) | (1) | (2) | (3) |
| 16-24 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 25-34 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 35-54 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| 55-64 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| ≥ 65 y.o. | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |
| Total | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 | 000 | 00,00 | 00,00 |

1. Total enrolled
2. % of enrolled that completed the training
3. % that found a job after completing training
 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |

Additional services to facilitate access to employment

|  |
| --- |
| A.15. Information services and psychosocial guidance regarding services available to the displaced population: shelter, health care, education, support for basic needs, etc. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.16. Engagement of participants as volunteer in the PCK project and/or other organization. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.17. CASH Assistance to facilitate access to the labor market: childcare, elderly and/or dependent persons care, transportation and particular VET training determined in the customized Career Action Plan. |
| Cash & Vouchers Assistance

|  |  |
| --- | --- |
|  | Cash for childcare |
|  | Total amount distributed: | 0.000,00 Eur |
|  | Beneficiaries (number) |
|  | Total | Women | Men |
|  | 000 | 000 | 000 |
|  |  |  |  |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

|  |  |
| --- | --- |
|  | Cash for training registration |
|  | Total amount distributed: | 0.000,00 Eur |
|  | Beneficiaries (number) |
|  | Total | Women | Men |
|  | 000 | 000 | 000 |
|  |  |  |  |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

|  |  |
| --- | --- |
|  | Cash for transport |
|  | Total amount distributed: | 0.000,00 Eur |
|  | Beneficiaries (number) |
|  | Total | Women | Men |
|  | 000 | 000 | 000 |
|  |  |  |  |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

 |

#### Environment for the improvement of displaced population employment promoted

|  |
| --- |
| A.18. Mapping of employment initiatives and resources for the integration of displaced persons: training centers, employment agencies (public and private), the business sector (potential employers), case referrals, translation centers, qualifications recognition, etc. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.19. Selection and agreement of VET centers. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |

|  |
| --- |
| A.20. Actions with the business / economic sector and local institutions to promote their engagement in the different activities (participation in orientation sessions, visits to companies, etc.). |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.21. Agreements with potential employers for participation in selection processes, recruitment and non-labor practices. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.22. Agreements with public and private employment agencies for the referral of job seekers. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |

#### Capacity building

|  |
| --- |
| A.23. Orientation sessions about the project to PCK staff and volunteers. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.24. Specific training to PCK staff and volunteers for job orientation focused on the project and the correct planning of the basic intervention itinerary. |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.25. Training for PCK staff and volunteers and support for the design, implementation, monitoring and evaluation of employment projects (employed and self-employed). |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Participants

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Pictures  |
| A.26. Development of supporting tools for the design, implementation, monitoring and evaluation of Employment programming developed, adapted or translated |
| DescriptionWrite here |
| Resources Write here | Cost 0.000,00 Eur |
| Start dateDD/MM/YYY  | End date DD/MM/YYY | Project target  |
| 000 Persons | 000 Hours |
| Best practicesWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |
| Link to roadmap & toolbox Write here |

|  |
| --- |
| Planned activities that haven’t been executed |
| **Not executed activities**  | **Explanation** |
| A.0.0.0 write here | Write here |
| A.0.0.0 write here | Write here |
| A.0.0.0 write here | Write here |

|  |
| --- |
| Non-planned activities that have been executed |
| **Non-planned activities**  | **Explanation** |
| A.0.0.0 write here | Write here |
| A.0.0.0 write here | Write here |
| A.0.0.0 write here | Write here |

## Schedule of planned and implemented activities

|  |  |  |
| --- | --- | --- |
|  | Expected | Executed |
| Start date | dd/mm/yyyy | dd/mm/yyyy |
| End date | dd/mm/yyyy | dd/mm/yyyy |
| # of months | 00 | 00 |

|  |  |
| --- | --- |
|  | Month |
| # Activity |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| A.1. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.2. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.3. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.4. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.5.. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.6. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.7. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.8. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.9. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.10. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.11. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.12. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.13. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.14. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.15. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.16. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.17. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.18. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.19. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.20. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.21. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.22. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.23. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.24. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.25. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.26. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |

Non-planned activities executed

|  |  |
| --- | --- |
|  | Month |
| # Activity |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| A.0.0.0. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.0.0.0. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |
| A.0.0.0. | Planned |  |  |  |  |  |  |  |  |  |  |  |  |
| Executed |  |  |  |  |  |  |  |  |  |  |  |  |
| Explain deviations here | Write here |

Add more lines if needed

## Monitoring and evaluation

* *Describe how the monitoring of progress is carried out, as well as of the beneficiary progress and satisfaction.*

** Participant’s feedback

#### Two-week follow up calls

|  |
| --- |
| DescriptionWrite here |
| Persons that have participated in the survey

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Overall rating of Group Info sessionSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1Poor | 2Fair | 3Good | 4Very Good | 5Excellent |
| # | % | # | % | # | % | # | % | # | % |
| Total | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| women | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| men | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| blank | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Respondents that have found a job

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Participant's interest in the activities presented during Group Info session Summarize here

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | CV Writing Translation | Legal Counselling | PSS Support | Sworn translation | Polish language | VET |
| # | % | # | % | # | % | # | % | # | % | # | % |
| Total | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| women | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| men | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| blank | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Usefulness of information given during Group Info sessionSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1Very useless | 2Useless | 3Neutral | 4Useful | 5Very useful |
| # | % | # | % | # | % | # | % | # | % |
| Employment Activation Project | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Local employment opportunities | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Local training opportunities | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Local labor law | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Actions taken by respondents to find a jobSummarize here

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | YesI have | No,I haven’t | YesI will | NoI won’t |
| # | % | # | % | # | % | # | % |
| Register for PESEL | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Register at the public / or local employment service | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Create a profile on a job seeking website | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Upload a CV to a Polish job seeking platform | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Search for information on local companies where my previous experience and skills could be useful | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Handout CV in person to a local company of my interest | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Send my CV by e-mail to a local company of my interest | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Search for further information about the Polish Labor Law | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Search for professional and/or skills trainings opportunities that are useful to achieve my professional goal | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Search for information on childcare (or elderly care) support available in my location, because my family responsibilities limit the time that I can dedicate to participate in Red Cross project activities or to find a job | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here other actions to find a job mentioned by respondents:Summarize here if actions haven’t been taken yet: |
| Wiliness to share information received during Group Info session Summarize here

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | YesI have | No,I haven’t | YesI will | NoI won’t |
| # | % | # | % | # | % | # | % |
| Share the information with Ukrainian friends living in Poland | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Share the information with relatives living in Poland | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here if information won’t be shared: |
| Feedback / suggestions / comments from respondentsWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

#### Evaluation survey 2-month calls

|  |
| --- |
| DescriptionWrite here |
| Persons that have participated in the survey

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Current situation of respondentsSummarize here

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total | Women | Men  |
| # | % | # | % | # | % |
| Employed | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Self-employed | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Informal work | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Unpaid Domestic work | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Caring responsibilities | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Student | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Unemployed | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Other | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Prefer not to say | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Support received from PCK Employment Activation ProjectSummarize here

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| # | % | # | % |
| CV Writing / translation | 000 | 00,00 | 000 | 00,00 |
| Legal Counselling  |  |  |  |  |
| Individual Labor Counselling |  |  |  |  |
| PSS Support |  |  |  |  |
| Sworn translation |  |  |  |  |
| Polish language |  |  |  |  |
| VET |  |  |  |  |

Summarize here information regarding VET: |
| Satisfaction with the support received from PCK Employment Activation ProjectSummarize here

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 0 not support | 1Poor | 2Fair | 3Good | 4Very Good | 5Excellent |
| # | % | # | % | # | % | # | % | # | % | # | % |
| CV writing translation | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Legal Counselling  | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Individual Labor Counselling | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| PSS Support | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Sworn translation | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Polish language | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| VET | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here information regarding VET: |
| Overall rating of support received by the project for job seeking processSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1Very useless | 2Useless | 3Neutral | 4Useful | 5Very useful |
| # | % | # | % | # | % | # | % | # | % |
| Total | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| women | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| men | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| blank | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Respondents that have completed a VET training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Overall rating of VET trainingsSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1Poor | 2Fair | 3Good | 4Very Good | 5Excellent |
| # | % | # | % | # | % | # | % | # | % |
| Schedule | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Location | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Venue | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Materials | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Other | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here information regarding other: |
| Respondents that have found a job

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Respondents that are still living in Poland

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

Summarize here if information regarding other countries but Poland: |
| Feedback from respondents regarding in which country they see future working opportunitiesWrite here |
| Feedback / suggestions / comments from respondentsWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

#### Satisfaction Survey on labor counselling services

|  |
| --- |
| DescriptionWrite here |
| Persons that have participated in the survey

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the target) |  | XXX women |  | XXX men |

 |
| Education background of respondentsSummarize here

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total | Women | Men  |
| # | % | # | % | # | % |
| None | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Primary | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Secondary | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Vocational | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| University | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Master | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Doctorate | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Other | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here information regarding other: |
| Satisfaction with the job counselling services providedSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1 Very unsatisfied | 2Unsatisfied | 3Neutral | 4Satisfied | 5Very satisfied |
| # | % | # | % | # | % | # | % | # | % |
| Professionalism of counsellor | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Resources and info provided | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Individual customized Career Action Plan | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Counselling service helped in job search or career development | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| Overall rating | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

Summarize here information regarding VET: |
| Perception of respondent about being better prepared to face a recruitment process after attending employment counselling servicesSummarize here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 1Strongly disagree | 2disagree | 3Neither agree nor disagree | 4Agree | 5Strongly agree |
| # | % | # | % | # | % | # | % | # | % |
| Total | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| women | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| men | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |
| blank | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 | 000 | 00,00 |

 |
| Feedback from respondents regarding overall experience with employment counselling servicesWrite here |
| Respondents that will recommend the employment counselling services

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | XXX persons (% of the total) |  | XXX women |  | XXX men |

 |
| Feedback / suggestions / comments from respondentsWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

Reporting

|  |
| --- |
| DescriptionWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

Quarterly meetings

|  |
| --- |
| DescriptionWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

Documenting the experience

|  |
| --- |
| DescriptioneBulletin / Life stories / Case studyWrite here |
| Challenges Write here |
| Lessons learned Write here |
| Other comments Write here |

## Overall assessment

### Technical quality of the project

* *Evaluate the relevance in relation to the quality of the assessment and design of the intervention.*
* *Evaluate the expected impact (monitoring) or obtained (final) on the living conditions of the target groups, final relevance in relation to the real needs of the target groups.*

### Coordination aspects

*Assess the coordination between the Brach and the HQ, as well as with the PNS*

#### With national coordinator

#### With Spanish Red Cross

### Forecast and projection foreseen for the next phase

### Branch’s overall appreciations on project execution

## Economic and financial implementation

### Final Budget

*Attach here final budget & follow-up*

### List of invoices

*Attach here final list of invoices*

### Deviations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cost | Planned PLN | Executed PLN | % Difference | Comments |
| 1. Human Resources
 | 000,00 | 000,00 | 00,00% | Write here |
| 1. Equipment and supplied
 | 000,00 | 000,00 | 00,00% | Write here |
| 1. Other Costs, services
 | 000,00 | 000,00 | 00,00% | Write here |
| * 1. PSS
 | 000,00 | 000,00 | 00,00% | Write here |
| * 1. Legal
 | 000,00 | 000,00 | 00,00% | Write here |
| * 1. Translation
 | 000,00 | 000,00 | 00,00% | Write here |
| * 1. Trainings
 | 000,00 | 000,00 | 00,00% | Write here |
| 1. Cash Assistance
 | 000,00 | 000,00 | 00,00% | Write here |
| 1. Other (coordination meetings)
 | 000,00 | 000,00 | 00,00% | Write here |
| 1. Total
 | 000,00 | 000,00 | 00,00% | Write here |

## Other comments that Branch would like to add